

Lab and cleanroom route: rooms and surfaces we cover

Bring your written cleaning procedure on the walkthrough and tick each room it names.

Lab or suite _____ Address _____
Walked by _____ Date _____

Before day one

- ☐ Room-by-room procedure handed over by the lab manager or safety officer
- ☐ Instruments and storage cabinets that stay untouched marked
- ☐ Product named for each surface
- ☐ Room order written down
- ☐ Badge, sign-in and escort steps noted
- ☐ Booked time slot for each visit

Working lab rooms

- ☐ Benchtops wiped once staff have cleared them
- ☐ Shelf fronts wiped
- ☐ Lab sinks, faucets and the counters around them
- ☐ Sash glass, frame and airfoil wiped from outside
- ☐ Cabinet doors below the sash
- ☐ Eyewash and safety shower housings wiped
- ☐ Ordinary trash emptied and relined
- ☐ Paper towel and soap refilled at handwashing sinks

Controlled rooms

- ☐ Gowning in the anteroom in the order the room's sheet lists
- ☐ Low-lint wipers, mop heads and buckets kept to that room
- ☐ Only listed cleaning agents brought in
- ☐ Overhead first, then walls and fixtures, then the floor
- ☐ Worked from the far corner back to the door
- ☐ Each pass written on the room's log
- ☐ Fuller clean after maintenance or a shutdown

Lab floors

- ☐ Swept and damp-mopped with the lab's chosen solution
- ☐ Scrubbing on a set calendar
- ☐ Vinyl stripped and refinished on the calendar

Rest of the building

- ☐ Offices and conference rooms
- ☐ Restrooms and break rooms
- ☐ Corridors
- ☐ Color-coded cloths and mops kept out of lab space
- ☐ Teaching labs cleaned after the last evening section
- ☐ Heavier bench, cabinet and floor work between terms

Notes
